

Minutes
NCWM Associate Member Committee
January 24, 2012
New Orleans, Louisiana

CALL TO ORDER

Chairman Bob Murnane called the meeting to order at 11:45 a.m.

MINUTES

A copy of the July 2011 meeting minutes was distributed. The Chairman asked if any changes or corrections were needed. Hearing none the Chairman made a motion to approve the minutes as written. Darrell Flocken 2nd the motion. With no further discussion the minutes were approved.

FINANCIAL CONDITION

A copy of the financial report was distributed. Chairman Murnane reviewed the deposit / disbursements and reported a current balance of \$29,960.24 as of January 10, 2012. Chairman Murnane made a motion to except the Financial Report; the motion was seconded by Steven Grabski; with no other discussion the Financial Report was accepted.

BOARD OF DIRECTORS REPORT

Gordon Johnson, the Associate Membership Representative on the NCWM Board of Directors gave a report regarding board activities:

- The Board of Directors met on Friday to review and update the strategic plan.
- Gordon reported the following on the regional association items or changes:
 - a. Central - Janelle Brent (IL) received a promotion and is moving out of the weights and measures program.
 - b. Northeast – NH moving towards privatization. VT lost their facility due to floods in the fall.
 - c. Southern – the 2012 meeting will be held in KY with date and hotel to be determined. 2013 meeting in WV and 2014 meeting in NC.
 - d. Western - New director in Hawaii. 2012 meeting is September 16- 20 Breckenridge CO. CA – lost all general funds except for metrology. County collecting fees for device inspection and passing to the state.
- The Treasurer reported that the NCWM was audited and found to be in compliance and in sound financial condition.
- The Board approved Don to request quotes for a new NCWM Web Site provider.

Additional information on the Board of Directors topics can be found in the BoD Report to be published in Publication 16.

PROFESSIONAL DEVELOPMENT REPORT

Steven Grabski, the Associate Membership Representative on the PDC gave a report about the Committees activities.

Steven provided the members an update on the Certificate testing progress and reported that the next two training modules will be available in the next few months.

LAWS & REGULATIONS REPORT

Rob Underwood was not available to provide a report as the L&R Committee was meeting at the same time as the AMC.

AMC FUND DISBURSEMENT REPORT

Chairman Murnane informed the members that there were three new requests for funding received. The three requested were reviewed and approved by the committee members. The requests were:

1. Wayne Taylor on behalf of NY STATE Weights and Measures – Annual Training School
2. Mark Coyne on behalf of NEWMA – 2 day training seminar at annual meeting
3. Charlie Carroll on behalf of MA Weights and Measures – 2 day training seminar at annual meeting

The committee also discussed the idea of permitting AMC funds for use for travel expenses for trainers. The current guideline excludes the disbursement of AMC funds for travel expenses however; the committee has made one exception to this guideline in the past. The committee felt that we should not change the guideline but would make it know that requests for funds to cover a trainers travel expenses would be considered on a case-by-case basis.

The committee discussed the disbursement of AMC funds as a grant to the four regional associations. Paul Lewis made a motion to give each region a \$2,500 grant with the only requirement being that the money not be used for food, drinks or entertainment of any kind. The motion was 2nd by Steven Grabski; with no other discussion the disbursement was approved.

FILLING VACANT POSITIONS

No committee positions needed action during this meeting however; it was identified that the positions of the Chairman, Vice-Chairman and Secretary/Treasurer expired at the conclusion of the July 2012 meeting. Volunteers for these three positions were asked of the Members present; Chairman Murnane offered to remain Chairman for one more year; Darrell Flocken offered to remain Secretary/Treasurer for one more year and Paul Lewis offered to fill the position of Vice-Chairman. The committee was ask to approve the individuals for the positions and did so with a unanimous vote.

Chairman Murnane mentioned that he would review the appointments against the AMC By-laws and report back to the committee during the July meeting.

OLD BUSINESS

None

NEW BUSINESS

It was mentioned that it is becoming more difficult to get the associate members of the conference to show interest in the AMC Committee and to attend the AMC meeting. Chairman Murnane suggested that we use the AMC List Server to communicate a committee value statement to all associate members. It was also suggested that we send out the final minutes of this meeting to all members. Henry Oppermann and Chairman Murnane agreed to develop the value message.

ADJOURNMENT

With no further new business Chairman Murnane adjourned the meeting at 12:24 p.m.

Respectfully submitted,
Darrell Flocken, Secretary, AMC

The following individuals were in attendance:

David Calix – NCR

Constantine Cotsoradis – Flint Hills Resources

Darrell Flocken - Mettler Toledo

Steven Grabski - Wal-Mart Stores, Inc.

Jon Heinlein – Transcell

Gordon Johnson – Gilbarco Inc.

Zina Juroch – Pier 1 Imports

Stephen Langford - Cardinal Scale
Manufacturing Co

Paul Lewis - Rice Lake Weighing Systems

Robert Murnane - Seraphin Test Measure

Henry Oppermann – Weights and Measures
Consulting

Louis Straub – Fairbanks Scales, Inc.

Richard Shipman – Rice Lake Weighing
Systems