

Minutes
NCWM Associate Member Committee
July 18, 2011
Missoula, Montana

CALL TO ORDER

Chairman Robert Murnane called the meeting to order at 4:00 p.m.

MINUTES

A copy of the January 2011 meeting minutes was distributed. These minutes were reviewed and a motion was made by Tom McGee and seconded by Steve Langford to approve the minutes as written. With no further discussion the minutes were approved.

FINANCIAL CONDITION

A copy of the financial report was distributed. Chairman Murnane reviewed the deposit / disbursements and reported a current balance of \$18,425.73 as of June 30, 2011. A motion was made and seconded to except the Financial Report. With no other discussion the Financial Report was accepted.

BOARD OF DIRECTORS REPORT

Gordon Johnson, the Associate Membership Representative on the NCWM Board of Directors gave a report concerning BOD activities. A few of the items are repeated below.

- VCAP – it was reported that load cell manufacturers have completed their audits with a few manufacturers in the final stages but on track. The Board reported considering Load Receiving Elements of 2,000 lbs and under using non-NTEP approved load cells as the next as the next focus area.
- The Treasurer's report indicated that the NCWM is in good financial condition and approved the 2012 budget as proposed.
- The Board reported that the Online Forum was up and running in time for comments on the Annual Meeting agenda items. While the comments we light there is no concern as this was the first year of use.

Gordon mentioned that additional information on the activities of the Board of Directors can be found in the final conference report.

PROFESSIONAL DEVELOPMENT REPORT

Steven Grabski, the Associate Membership Representative on the PDC gave a report about the Committees activities. Progress continues on the on-line testing and the Committee is planning to work with the Regional Associations on the idea of having one registration test for service personnel that is accepted by all states.

LAWS & REGULATIONS REPORT

Due to conflicting committee meeting times Rob Underwood, the Associate Membership Representative was not able to provide his report on L&R activities.

AMC FUND DISBURSEMENT REPORT

Chairman Murnane reported that no new funds requests have been received. Chairman Murnane sent out a reminder email and did receive some feedback on possible future requests.

FILLING VACANT POSITIONS

There were no vacant positions to fill; however, all members present were reminded that the position of the Chair, Vice Chair and the Secretary/Treasurer become vacant at the end of the 2012 Annual Meeting. These positions need to be filled during the AMC Meeting at the 2012 Interim Meeting

See the updated AMC Members and Officers list, located at the end of this document, for a complete list of AMC members.

CURRENT STANDING COMMITTEE REPRESENTATIVES

- Gordon Johnson – Gilbarco: represents the AMC on the Board of Directors. His term expires 07/2013.
- Rob Underwood - Petroleum Marketers; represents the AMC on the Professional Development Committee. Expires 07/2013.
- Steven Grabski – Wal-Mart; represents the AMC on the Laws & Regulations Committee. Expires 07/2013.

Chairman Murnane will work with the NCWM Staff to update the AMC Membership Committee information in the conference report.

OLD BUSINESS

None to report.

NEW BUSINESS

Chairman Murnane proposed three changes to the Funds Request Approval Process document. The changes are proposed to better align the document with the AMC By-laws. A copy of the proposed changes was distributed to members present for review. The proposed changes were:

1. Add the following sentence to the end of the Procedure paragraph. *Training funds may also be approved throughout the year by using Article IV, Section 3 and 4 of the By-laws.*
2. Modify sentence 5. in the section titled “AMC Training Fund Request Selection Criteria:”. Reasonable funding for travel and expenses will be considered *if it is necessary to acquire* for an “expert trainer” that would benefit a high number of Weights and Measures Officials.
3. Add the following to the end of sentence 5. in the section titled “AMC Training Fund Request Selection Criteria:”. *This would only be an option when qualified volunteers are not available.*

These changes were reviewed and a motion was made by Chairman Murnane and seconded by Tom McGee to accept the changes as written. With no further discussion the changes were approved.

Richard Suiter commented on the struggling state budgets and how industry has more influence in this area than state personnel. Richard suggested that the AMC consider helping in this area. Chairman Murnane suggested that this committee could help in the development of a “Toolbox” containing various documents which W&M Officials could pull from when meeting with their managers on budget issues. As this topic was also a discussion point with the BOD, it was suggested that Chairman Murnane present the AMC interest in participating and/or supporting this type of effort.

ADJOURNMENT

With no further new business Chairman Murnane adjourned the meeting at 4:42 p.m.

Respectfully submitted,
Darrell Flocken, Secretary, AMC

AMC Members and Officers Effective 07/18/2011:

Chair: Bob Murnane
Vice Chair: Chris Quay
Sect/Treas: Darrell Flocken

MEMBERS

Pete O'Bryan: 2017
Paul Hoar: 2012
Darrell Flocken: 2013
Michael Gaspers: 2013
Paul Lewis: 2014
Robert Murnane: 2014
Chris Guay: 2015
Rob Underwood: 2015
Steven Grabski: 2015
Tom McGee: 2015

The following individuals were in attendance:

Darrell Flocken - Mettler Toledo
Steven Grabski - Wal-Mart
Tom McGee – PMP Corporation
Gordon Johnson – Gilbarco, Inc.
Richard Suiter – R. Suiter Consulting
Michael Kerr – Southern Company
Louis Straub – Fairbanks Scales
Chris Bradley - Seraphin Test Measure
Paul Lewis - Rice Lake Weighing Systems
Jim Hewston – Scale Source
Stephen Langford - Cardinal Scale Manufacturing Co
David Calix - NCR
Henry Oppermann – W&M Consulting
Michael Keilty – Endress & Houser Flowtec