

Addendum Sheet Board of Directors (BOD) Interim Report

Kristin Macey, Chairman
California

1000 INTRODUCTION

The Board of Directors (hereinafter referred to as “Committee”) submits its Interim Report to the National Conference on Weights and Measures. The Report consists of the Interim Report offered in Publication 16, “NCWM Committee Reports,” and this Addendum. Page numbers in tables below refer to pages in the Addendum.

Presented below is a list of voting and information items. Voting items are indicated by the suffix **V** or, if the voting item is part of the Consent Calendar, by the suffix **VC**. If the item is an Information item, it is indicated by the suffix **I**; if the item is Withdrawn, it is indicated by the suffix **W**. Items marked with a **D** after the key numbers are Developing items. The developing designation indicates an item has merit; however, the item is returned to the submitter for further development before any action at the national level. The Committee’s Final Report is proposed to be grouped in the following order:

Consent Calendar Item(s)

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1200	STRATEGIC PLANNING, POLICIES, AND BYLAWS	5
1200-5 VC	Bylaws, Article VI - Directors	6
1200-6 VC	Bylaws, Article X – Voting System	6

Voting Item(s)

Reference Key	Title of Item	Addendum BOD Page
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1200-5 V	Bylaws, Article VI - Directors	6
1200-6 V	Bylaws, Article X – Voting System	6

Informational Item(s)

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1200	STRATEGIC PLANNING, POLICIES, AND BYLAWS	5
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1200-2 I	Improving the NCWM Standards Development Process	5
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1200-4 I	Policy 3.2.2. Procedures to Modify Handbooks	5
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Details of All Items
(In order by Reference Key)

1100 ACTIVITY REPORTS

1100-1 I Membership

No changes.

1100-2 I Meetings

The report on upcoming meetings is updated as follows:

Interim Meetings:

- January 21-24, 2018 Sirata Beach Resort & Conference Center, St. Petersburg, Florida
- January 13-16, 2019 Francis Marion Hotel, Charleston, South Carolina

Annual Meetings:

- July 16-20, 2017 102nd Annual Meeting: Omni William Penn Hotel in Pittsburgh, Pennsylvania
- July 15-19, 2018 103rd Annual Meeting: Hyatt Regency Tulsa Hotel in Tulsa, Oklahoma
- July 14-18, 2019 104th Annual Meeting: ~~Location to be Determined in Central Region~~
Hyatt Regency, Milwaukee, Wisconsin

1100-3 I Participation in International Standard Setting

Dr. Charles Ehrlich provided a report on international activities.

1100-4 I Associate Membership Committee Activity

Mr. Chris Guay provided a report, emphasizing the ways in which the AMC fund is being used to support training and special projects in the advancement of NCWM's mission. He encouraged additional applications for offsetting costs of training activities.

1100-5 I Task Groups, Subcommittees, Steering Committees

Mr. Stephen Benjamin (NC) reported on behalf of the Promotional Toolkit Task Group that a 5th video was shot recentl. Some states have contacted the videographer for assistance in personalizing videos to their agencies. He would like to hear from those states on their experience with those requests.

Mr. Alan Walker (FL) reported that the WIM Task Group will submit an information paper to the regions this fall in their ongoing effort to put standards in Handbook 44 for these types of devices.

1100-6 I Regional Association Activities

The dates for the 2017 NEWMA Interim Meeting are corrected as follows:

NEWMA Interim Meeting
October ~~25~~24-26, 2017
Hyatt Place Old Port
433 Fore Street
Portland, ME 04101
Contact: James Cassidy jcassidy@cambridgema.gov

1200 STRATEGIC PLANNING, POLICIES, AND BYLAWS

1200-1 I Strategic Planning

The next strategic planning session will be held in January 2018 in conjunction with the NCWM Interim Meeting.

NCWM Chair Kristin Macey reported that a recent survey of weights and measures programs has been developed and sent to all states in support of the goals of the strategic plan. This survey is very comprehensive. States should forward the survey invitation to any county or city weights and measures programs within their state. Mr. Steven Harrington provided further explanation of the survey and requested that respondents complete the survey in a timely manner, rather than wait for the October 1 deadline. Any agency that has not received the survey invitation and guidance document should contact Executive Director Don Onwiler. For clarification on the actual survey questions, responders should contact Steven Harrington. Contact information is provided in the survey guidance document.

Chairman Macey also reported that a team will develop a survey on fuels and lubricants quality inspection programs.

1200-2 I Improving the NCWM Standards Development Process

Mr. Jerry Buendel reported as Chair of the NCWM Charter Team on its activities. The group will hold web meetings with the goal of submitting a report to membership at the 2018 Interim Meeting.

1200-3 I Publication and Distribution of NCWM Work Products

Mr. Chris Guay explained that this project is a two-step process.

1. Identify and remove any policies and guidelines published in Appendix D of NIST Handbook 130 that are obsolete.
2. Leave remaining items in the handbook, but also reorganize them into a new electronic publication which will expand as new guidance documents or policies are developed.

1200-4 I Policy 3.2.2. Procedures to Modify Handbooks

Mr. Chuck Corr explained that the establishment of an "Assigned" status would focus discussion of those items to the appropriate venue such as a subcommittee or task group until they are ready for consideration by the larger body in open hearings. All activities would provide full transparency.

1200-5 V Bylaws, Article VI - Directors

No changes.

1200-6 V Bylaws, Article X – Voting System

Based on comments received in open hearings, the proposal is modified as follows to provide further clarity and to provide editorial correction to the lettering.

The words “majority of the” were added to Section 9A, Parts A. 1. , A. 2., B.1., and B. 2..

The words, “in opposition to the item” were added to the end of Section 9A, Parts A. 2. And B. 2.

Section 9A -Voting - Technical Issues

Only members of the House of Delegates and the House of State Representatives will vote on the technical questions before the Corporation. At the conclusion of debate (if authorized) on a motion, there shall be a call for the vote by voice vote, a show of hands, standing, or electronic count. The requirements for ~~an official vote~~minimum votes in a house are found in Article X, Section 4.

A. Motion Accepted If:

1. the majority of the House of State Representatives casts ~~an official vote~~the required minimum votes in favor of the item

And

2. the majority of the House of Delegates casts ~~an official vote~~the minimum required votes in favor of the item or the House of Delegates fails to cast ~~an official vote~~the minimum required votes in opposition to the item.

B. Motion Rejected If:

1. the majority of the House of State Representatives casts ~~an official vote~~the minimum required votes in opposition of the item

And

2. the majority of the House of Delegates casts ~~an official vote~~the minimum required votes in opposition of the item or the House of Delegates fails to cast ~~an official vote~~the minimum required votes in opposition to the item.

C. Issue Returned to Committee for Future Consideration If:

1. The House of Representatives fails to cast ~~an official vote~~the minimum required votes.
2. ~~An official vote~~The minimum required votes is cast in each house but one house votes yea and the other house votes nay.

Or

3. Either the House of Representatives or House of Delegates casts a tie vote of 27 votes or more each in favor and in opposition to the item.

1300 FINANCIAL

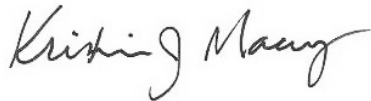
1300-1 I Financial Report

Treasurer Ray Johnson reported that a \$100,000 Certificate of Deposit recently matured and was combined with a \$12,000 cash balance in the Charles Schwab account to invest in a new \$112,000, 5-year CD.

1400 OTHER ITEMS

1400-1 I Electronic Voting System

Executive Director Don Onwiler reported that the system will be used at this 102nd Annual Meeting following successful testing at the CWMA Annual Meeting earlier this year.



Ms. Kristin Macey, California | Chairman
Mr. James Cassidy, City of Cambridge, Massachusetts | Chair-Elect
Mr. Jerry Buendel, Washington | NTEP Committee Chair
Mr. Raymond Johnson, New Mexico | Treasurer
Mr. Brett Gurney, Utah | Active Membership - Western
Mr. Craig VanBuren, Michigan | Active Membership - Central
Mr. Kenneth Ramsburg, Maryland | Active Membership - Southern
Mr. Steve Giguere, Maine | Active Membership - Northeastern
Mr. Chris Guay, Procter and Gamble | Associate Membership
Mr. Chuck Corr, Archer Daniels Midland Co. | At-Large
Ms. Julie Quinn, Minnesota | At-Large

Mr. Don Onwiler, NCWM | Executive Director
Dr. Douglas Olson, NIST, OWM | Executive Secretary
Mr. Jim Truex, NCWM | NTEP Administrator
Mr. Carl Cotton, Measurement Canada | Board of Directors Advisor

Board of Directors