

**Associate Membership Committee (AMC)
Agenda and Draft Meeting Minutes**

Robert Murnane, Chair
Associate Membership Committee

**Table A
Table of Contents**

Title of Content	Page
AGENDA	1
AMC DRAFT MEETING MINUTES	2
Call to Order	2
Meeting Minutes	2
Financial Condition	2
Board of Directors Report.....	2
Professional Development Committee (PDC) Report	3
Laws and Regulations (L&R) Committee Report.....	3
AMC Fund Disbursement Report.....	3
Filling Vacant Positions.....	3
Old Business	4
New Business	4
Adjournment.....	5
Individuals in Attendance	6

Details of All Items
(In order by Reference Key)

AGENDA

- I. Call to Order
- II. Approval of Meeting Minutes
- III. Financial Condition
- IV. NCWM Industry Representative Reports
 - (a) Board of Directors Report
 - (b) Professional Development Committee Report
 - (c) Laws and Regulations Committee Report
- V. AMC Fund Disbursement Requests
- VI. Filling Vacant Positions
- VII. Old Business
- VIII. New Business
- IX. Adjournment

AMC Draft Meeting Minutes

July 16th, 2013
Louisville KY,

Call to Order

Chairman Robert Murnane called the meeting to order at 5:00 p.m.

Meeting Minutes

A copy of the 2013 Interim meeting minutes was distributed. These minutes were reviewed and a motion was made by Mr. Flocken and seconded by Mr. Johnson to approve the minutes as written. With no further discussion the minutes were approved.

Financial Condition

A copy of the financial report was distributed; Chairman Murnane reports that AMC fund has a balance of \$26,602.49. Ms. Jucoch questions what the plans are for the current balance. Chairman Murnane explains the process for scholarships and how money is approved thru the online form for request for training. There were questions regarding where the money comes from to support the balance. Chairman Murnane reports that \$15 from each membership is deposited in the AMC account.

Mr. Flocken states that the annual dues are expected to increase the balance. Mr. Lewis reports one of the benefits of being a member is you get discount on the NTEP certification fees. Chairman Murnane reports that there are discounts for testing as well.

Mr. Johnson reports there are currently 2156 members in the conference; 803 associate members depending on the issue.

The financial report was reviewed and a motion was made by Mr. Johnson and seconded by Mr. Flocken to approve the financial report as written.

Board of Directors Report

Mr. Johnson, AMC representative on NCWM Board of Directors, gave a report regarding board activities:

Mr. Johnson reports that the conference has lost some very experienced weights and measures officials.

Terrence McBride had to resign from the BOD due to budget/travel issues with his program. And Clark Cooney of Oregon retired.

The SWMA Meeting will be in Charleston, WV October 7-9 2013 and the Measuring Sector Meeting will meet after the SWMA Meeting.

AMC- Nothing new other than we are waiting request for any kind of assistance on the new tool kit; whether funds or anything.

Several States & NIST are requesting help with travel expenses for training. States & NIST can provide the training, but lack of travel funds is limiting attendance at these important training programs.

NIST- package inspection, training need help in funding materials (groceries) needed for these classes.

NIST/WMD Carol Hockert reported that Marc Butler resigned. She is looking to fill this position as soon as possible.

Work group updates – The taximeters WG is looking for a statement from NIST regarding the use of alternative devices. A newsletter article that may help address what tools the states have when looking at devices that are not covered in HB 44 or NTEB approved.

NCWM Treasurers Report – The NCWM is in good financial shape.

Activity reports current membership is 2156.

Annual and Interim Meetings – 2015 Planning for the 100th meeting is in process –Need AMC input. Chairmen Murnane ask that we discuss under new business

Toolkit Work Group - NCWM Chair Steve Benjamin met with the NEWMA and CWMA. First priorities for these groups are for a video and templates (CWMA). Mr. Benjamin will meet with the SWMA and WWMA associations this week. A task group will meet Sunday afternoon.

NTEP Staffing – NCWM advertised a new position for additional NTEP personnel. There is a lot of interest and candidates.

Professional Development Committee (PDC) Report

Mr. Grabski mentioned that getting the trainers out traveling will be a big help. Chairman Murane mentions that he appreciates the work that the PDC has completed. Pretty much everyone that is at the conference for business has a course that pertains to them.

Laws and Regulations (L&R) Committee Report

Steve Grabski will be move to L&R from PDC, No updates for L&R

AMC Fund Disbursement Report

Chairmen Murnane reports that the Washington request was paid and the California request is still pending. California's training will take place in August.

Filling Vacant Positions

Paul Lewis agreed to fill Associate Chair

Bill Callaway agreed to fill Vice Chair

David Calix agreed to fill Secretary Treasure

Associate Committee Member - Darrel Flocken – will stay on as a committee member.

Associate Committee Member - Chairman Murnane – will stay on as a committee member.

Old Business

Mr. Gurney reports that there is a request for some training for Northern Mariana Islands a US territory looking for training on package inspections. Don Onwiler and NIST put their heads together on who could go do this training. The person that could do this training is Mr. Gurney. The Northern Mariana Islands will be putting a request together for approximately \$4300 they want the AMC to think it over.

Chairmen Murnane asks does NIST have an online course for the training. Are the Northern Mariana Islands members of the conference? Could the training be completed thru webinar or WebEx? Chairmen Murnane asks that they check into the online training and then apply online.

Mr. Gurney states originally there were going to be approximately 25 people needing training, and then there were some issues with getting all the folks there.

Mr. Floken states that the more information that can be provided in the application the better and we can look at it as a cost vs. value

Mr. Lewis states that they should make sure they request enough funds; AMC will not approve extra funds.

Chairmen Murnane ask that Mr. Gurney go and get the information regarding WebEx, Webinar, NIST and online training, put in the application and the committee will vote on it.

Mr. Oppermann states he believes that it is a worth while request. Chairmen Murnane ask if NIST is available for the training.

Mr. Onwiler reports that the Northern Mariana Islands does not have NCWM membership at this time. Mr. Onwiler states that NCWM does have a WebEx account that he uses to host meetings for NCWM groups.

Chairmen Murnane reports that there may be an issue if they are not members.

Mr. Lewis states that not all the inspectors that are trained with AMC funds are members.

Mr. Gurney will get the information for the requested training and put in a request for funds when all details become available.

New Business

Chairman Murnane states that Julie Quinn with the state of MN is requesting money to send people for travel.

Mr. Floken states that we will pay for travel for trainers, but not but for travel for people to get training.

Chairmen Murnane states that it's difficult to control. Uou don't know what the benefits are and what we will get out of it. We will pay for trainers to travel and facilities but not for trainees to get training.

Chairmen Murnane states we will buy the items for packing checking and tools.

Chairmen Murnane asks is there something that the AMC wants to do for the 100 anniversary meeting. Mr. Lewis asks do we want to make a pin or a paper weight.

Mr. Floken states that the SMA was looking into sponsoring a lunch but we cannot do that. The conference will not accept sponsorship.

Mr. Flocken states that he would rather spend the money on training as it's designed.

Mr. Onwiler reports that the conference will not accept any sponsorship, the policy is very clear, if a group wants to go off and do something on their own, NCWM cannot endorse it and that activity would violate a gentlemen's agreement against hospitality suites. The work group is asking to suspend the rules for one event. The decision has not been made.

Chairmen Murnane states he would like to the policy to stand, news media were to get ahold of it and spin it the wrong way it would look very bad for the conference.

Mr. Onwiler states that NIST put together the very 1st handbook standards adopted by NCWM as a gift to the attendees of NCWM's 100 year anniversary event.

Is there a difference between providing food and beverage vs. providing a gift? Mr. Onwiler does not know if that would be allowed, but that's still sponsorship and it's a board decision. Don encourages that we voice comments to the board regarding sponsorship.

Mr. Lewis states that members are welcome to set up their own booth and give away items. Mr. Onwiler states that NCWM is not sponsoring it.

Mr. Onwiler wants the 100th to be a success.

Chairmen Murnane does not want to relax the rules and that we want to stay above reproach at all times. We don't want companies to have hospitality suites serving shrimp cocktails all night and that's negative for the conference.

Mr. Flocken states that he supports what Chairmen Murnane says. Mr. Flocken states that giving away a gift or pin is not money well spent. We need to save the money for training opportunities.

Ms. Hemida asks can we call suppliers and put on training for the conference. Chairmen Murnane states that the training would be more beneficial at the regional level. Most of the folks attending the National meeting are not the ones needing training,

Ms. Hemida asks why not come up with something about the history of weights and measures past 100 years of events. How did we get to where we are now a Video or a DVD of a 5 to 7 min video of the history?

Chairmen Murnane asks how about weights and measure history as a video, understanding the history of weights and measures.

Mr. Oppermann reports that Mr. Onwiler told him the estimated cost is \$1000/ min. We would not need a very lengthy video.

Ms. Juroch asks if the Smithsonian has anything on the history of scales.

You have to touch everything, scales, gas pumps, all parts of weights and measures.

Chairmen Murnane and the group like the DVD idea, Ms. Hemida will get with Mr. Onwiler and let us know on the feedback.

Adjournment

Mr. Oppermann says thank you Chairmen Murnane for his effort for his contribution

Mr. Lewis moved to adjourned the meeting, a motion was made and the meeting was adjourned at 5:58 p.m.

Respectfully submitted by,
Mr. David Calix
Secretary, AMC

Individuals in Attendance

Mr. David Calix - NCR
Mr. Paul Lewis – Rice Lake
Mr. Gordon Johnson – Gilbarco
Ms. Zina Juroch – Pier 1 Imports
Mr. Henry Oppermann W+M Consulting
Mr. Darrell Flocken – Mettler-Toledo LLC
Mr. Louis Straub – Fairbanks Scales
Mr. Rob Upright – Vishay Transducers
Mr. Steven Grabski – Walmart Stores
Ms. Maile Hemida – Hogan Lovell’s USUP
Mr. Adam Bolain – HJ Heinz
Mr. Russ Lewis – Marathon Petroleum
Mr. Curt Williams – CP Williams Energy Consulting
Mr. John Hughes – Rice Lake Weighing Systems
Mr. Pete O’ - Bryan Foster Farms
Mr. Bill Callaway – Crompco
Mr. Bob Murnane - Seraphin