



National Conference on Weights & Measures
Associate Membership Committee Meeting Agenda
2018 Annual Conference
Tuesday, July 17, 2018
Tulsa, Oklahoma

NCWM AMC Meeting Agenda

- 1) Meeting Called to order at 4:03 p.m. Minutes from the AMC meeting at the January 2018 Interim meeting were reviewed and approved.
- 2) Review of AMC financial statements from treasurer
 - a) AMC has a total of \$24,443.38 available
 - b) There are \$2,840.10 in pending approved payments (Toolkit Task Group and Mississippi final reimbursement).
 - c) \$21,603.28 is available for consideration of new or amended applications
 - d) Motion to approve financial statement made by Chris Guay, seconded by Bob Murnane. Motion approved by unanimous vote.
- 3) The Board of Directors Update

Central Region:

- Interim CWMA at St Charles, MO 10/15-17; Annual CWMA at Canton, OH May 6-9, 2019
- Working on new Bylaws, will formalize 2 AMC members.

Northeastern Region:

- Interim NEWMA at Norwich, CT 10/2-4; Annual NEWMA at Portland, ME if hotel is open.
- Annual meeting for 2020 set in Saratoga Springs, NY
- Massachusetts State Director – new recent posting, hoping to name new director later this year.

Southern Region:

- Florida upgrading training, equipment, and labs very significantly.
- Florida looking at having their staff become certified via NCWM professional certification.
- 2018 Annual Meeting in Jacksonville Omni, FL October 7-10

Western Region:

- Inspector turnover is a problem in some states, certification is one avenue to improve retention
- Jerry Buendel (WA State Director) retiring at end of August, 2018.
- California state employees are not present due to state restrictions, state/county travel bans...
- Kurt Floren will be official state representative for 2018 NCWM Annual Meeting
- 2018 Annual Meeting will be in Cheyenne, WY Sept 16-20.
- 2019 Annual Meeting expected to be in Park City, UT (second or third week of September)
- Don Brewer (AK State Director) retiring before end of year.
- Colorado and New Mexico programs getting significant financial support.

NIST:

- Director of NIST Dr Walter Copan (NCWM Honorary Presidents) will be here for General Session
- Almost 50 training sessions conducted by NIST over the past year.
- Regional training for 2019 Regional Meetings is being solicited at this meeting.

Canada:

- Diane Allen has replaced Alan Johnson as head of Measurement Canada
- Moving forward with a revised enforcement process and training initiative
- Have a national integrated enforcement tracking process
- Can tell how many inspections, NOVs, fines, etc. they have nationally at any given time
- Database on gas pump and in-store scale compliance by province is available to the public.

Tours at NCWM Annual Meetings

- Over 100 have registered for Magellan tour at this meeting
- Tours at AMC member facilities at future Annual meetings (Milwaukee, Tacoma, etc.)

BoD W&M Outreach/Involvement Team

- How can we get involvement of the W&Ms jurisdictions who are not participating?
- Focus should be through regional and more local communication
- Is there a role for the Associate Members to help?

Proctoring for Testing

- Requirements document and guidelines are set, will be deployed after annual meeting.
- Tests will require a formal proctor starting around end of August, 2018.

Charter Team

- Vision and Expectations

NCWM Committee Coordinator

- Board looking at adding position to help standing committees/Committee Chairs

e-Commerce on Regional Websites for meetings, RMAP and training

- Regions payment systems need upgrading to avoid duplication errors, simplify management for regional treasurers to match upgrade NCWM has made. About \$6 per region.
- Greatly upgrade e-commerce capabilities of regional sites
- Q: IS AMC willing to provide partial funding to support regional upgrades?
- NIST likely can contribute partial funding if all 4 regions want to upgrade

NCWM Merchandise

- Lanyards
- Shirts
- Hats
- Other

Safety Task Force is now a Subcommittee

Charter Team

- Developing Items
- Assess effectiveness of changes made to date
- Two voting sessions per year

4) Old Business

- a) Training Fund Application from California Division of Measurement Standards approved
- b) Training Fund Application from the State of Utah approved
- c) It was brought forward that there are a couple NCWM positions that may be opening up due to terms expiring.
 - i) The AMC seat on the PDC Committee expires in July. Jim Pettinato volunteered to go on the PDC Committee and the AMC voted to nominate Jim for PDC.
 - ii) Rebecca Patterson is currently serving on the L&R Committee. She assumed the position half way through the term which expires in July. The AMC recommended Prentise Searle to the L&R Committee

- 5) New Business
- a) Review Arizona Application for \$3,600
 - i) Motion was made to approve by Bob Murnane, seconded by Chris Guay, motion was **Approved** by unanimous vote to make payment of \$3,600 to Arizona per the application.
 - b) Review California Application for \$3,000
 - i) Motion was made to approve by Chris Guay, seconded by Bob Murnane, motion was **Approved** by unanimous vote to make payment of \$3,000 to California per the application.
 - c) Review New York State Application for \$4,000
 - i) Motion was made to approve by Chris Guay, seconded by Bob Murnane, motion was **Approved** by unanimous vote to make payment of \$4,000 to New York per the application.
 - d) Review of San Diego's amended application for reimbursement of additional shipping costs of \$2,300 more than the originally approved \$1,000.
 - i) Motion was made by Richard Suiter to table consideration for the additional funds until the final total for the erroneous shipping charges are determined. This was seconded by Bob Wiese. Motion was passed to table consideration until a representative from the San Diego Weights and Measures can update the final amount needed to cover the shipping once the dispute has been resolved.
 - e) Review of the Board of Directors request for \$12,000 to help cover the expense to upgrade the Regional Point of Sale system to the NCWM standards.
 - i) Motion was made by Chris Guay to cover \$1,500 per region, provided the Regional Meetings approve upgrading the systems. This was seconded by Bob Murnane. The motion was **Approved** by unanimous vote to contribute \$1,500 to each region, \$6,000 total, if the Regional Meetings approve the system upgrade.
 - f) A total of \$16,600 of new funding was approved, plus the \$1,000 previously approved for San Diego for a total of \$17,600.
 - g) Remaining available AMC funds should be \$4,003.28
 - h) Ron Gibson was nominated by Bob Murnane to take the AMC Secretary position in 2019. Ron accepted.
 - i) Bob Wiese accepted the AMC Vice Chair position for 2019
 - j) Mark Flint accepted the AMC Chair position for 2019

Meeting Adjourned at 5:10 PM

I. Attendees

Name	Representing
David Calix	NCR
Don Onwiler	NCWM
Bob Weise	NWTank
Ron Gibson	Seraphin
Chris Guay	P&G
Bob Murnane	Seraphin
Don Newell	National Motor Freight Traffic Assoc.
Eric Janke	South Dakota W&M
Jason Smith	South Dakota W&M
Georgia Harris	NIST
Dale Neller	North American Miller Assoc.
Ken Ramsburg	MD W&M
Stephan Kirby	GM
Ann Boeckman	Kraft Heinz
Richard Suiter	Richard Suiter Associates
Brent Price	Gilbarco
Eric golden	Cardinal
Cary Ainesworth	Tufner Weight & Automation Systems
Jim Hewston	J.A. King
Russ Vires	Metler Toledo
Paul Lewis	Retired
Jim Pettinato	Technip FMC
Marc Butler	Emerson
David Sefcik	NIST
Mark Flint	ADM
Bill Callaway	Crompto