

**Associate Membership Committee (AMC)  
Agenda and Annual Meeting Minutes**

Bill Calloway, Chair  
Crompco

**Table A  
Table of Contents**

<b>Title of Content</b>	<b>Page</b>
<b>AGENDA</b> .....	<b>1</b>
<b>AMC DRAFT MEETING MINUTES</b> .....	<b>2</b>
Call to Order .....	2
Meeting Minutes .....	2
Financial Condition .....	2
Board of Directors Report.....	2
Professional Development Committee (PDC) Report .....	4
Laws and Regulations (L&R) Committee Report.....	4
AMC Fund Disbursement Report.....	4
Filling Vacant Positions.....	5
Old Business .....	5
New Business .....	5
Adjournment.....	5
Individuals in Attendance .....	5

**Details of All Items  
(In order by Reference Key)**

**AGENDA**

- I. Call to Order
- II. Approval of Meeting Minutes
- III. Financial Condition
- IV. NCWM Industry Representative Reports
  - (a) Board of Directors Report
  - (b) Professional Development Committee Report
  - (c) Laws and Regulations Committee Report
- V. AMC Fund Disbursement Requests
- VI. Filling Vacant Positions
- VII. Old Business
- VIII. New Business
- IX. Adjournment

## AMC Annual Meeting Minutes

July 20th, 2015  
Philadelphia, PA

### Call to Order

The meeting was called to order at ~8:45 pm by the AMC chairman Calloway. There was a delay in starting the meeting due to conference hearings running late.

### Meeting Minutes

The minutes from the previous AMC meeting was unanimously approved.

### Financial Condition

The financial report review indicated that the AMC account has a balance of \$35,015.17 as of the date of this meeting.

There have been five applications for training that have been approved by the committee. The total of the pending distributions is \$13,700.00.

Total available funds \$21,315.17

The financial report was unanimously approved.

### Board of Directors Report

Mr. Guay, the AMC representative on NCWM Board of Directors gave a report regarding board activities:

#### Central

Michigan – expecting budget shortfall for 2017.

Missouri – still seeing issues with motor oil

South Dakota – Needing help to justify their metrology lab...

Interim Meeting---

#### Northeast

Maine – State vs Local municipality enforcement questions

New Hampshire – will not be here due to incomplete budget

New Jersey – New person, Dave Freed is new supervisor – Howard was promoted to new position

New York – Considering adopting Hbk 130; Taxis vs Uber “battling” in NYC

#### Southern

Florida – Problem with ~100 credit card skimmers,

Georgia – Diesel fuel samples are failing, motor oil problems

West Virginia – Short staff – trying to cover work with what they have

Tennessee – Only one person will be allowed to conference next year

Delaware – Further budget cuts next year.

North Carolina – Jerry Butler has retired, Made video for the “tool kit” group,

Oklahoma – Now focusing on the scales; gas pumps and price verification given to other groups...

Texas – new administration looking to identify higher risk areas

Mississippi – hosting Southern in Biloxi, MS and packet about ready to issue.

Maryland – 4 positions currently open – Win-Wam software needs some updates

#### Western

Arizona – Weights of Measures transferred to Dept of Agriculture, Taxi/Uber transferred to Dept of Transportation

Montana – want to go to a meter testing plan.

California – Alternate fuels bill passed – Gov has until 9/30 to sign; Looking to adopt Handbook 130

Western 9/27 – 10/1 Boise, ID

2016 will be Hawaii

Utah – Working to inspect gas pumps annually instead of randomly (where some pumps may have gone 5 years without being checked) (since they don't check every pump at every station).

#### NIST Office of Weights and Measures

Conducting 5 Hbk 133 training sessions in second half of 2015

New Mass class (9 days) with classroom and field (taught once every 2 years)  
 Budget stable..... expecting things to get tighter in coming years  
 Asia Pacific Legal Metrology Forum (APLMF) in October 28 -30, 2015 Honolulu.  
 June meeting about future and changes of the MAA (should we stay a signatory?) Meter people may be more interested, and scale people less so.

**Measurement Canada**

Gilles last meeting (retiring at the end of the year after 35 years). Attended first NCWM meeting in 1990. Canadian government supportive of participation with NCWM.

Most visible parts of Measurement Canada to the public are gas pumps and electricity meters.

There will be a survey issued after the meeting for feedback!

FALS will be working on updating info in Hbk 130 to make sure it is current with existing regulations

PALS will be developing more detailed contents for its document.

**Professional Development Committee (PDC) Report**

Mr Shipman, the AMC representative on the PDC gave a report about the committee’s activities.

Members of the PDC met with the BOD twice on Sunday. Questions have arisen regarding PDC objectives for the certification exams. Will there be different certification levels? - Journeyman vs W&M officials for example.

Don Onwiler expressed concern that the process is taking too long.

Accreditation and Proctoring was reviewed.

A call is going to go out seeking more SMAs. If this program is to grow we need more SMAs.

**Laws and Regulations (L&R) Committee Report**

Mr. Grabski, the AMC representative on the L&R Committee, was not present for the annual meeting. Update will be provided as report is received.

**AMC Fund Disbursement Report**

Pending	Indiana: Larry Stump, Training supplies/travel	\$2,500.00
Pending	CWMA: Fran Houston	\$1,200.00
Pending	NYS W&M: Wayne Taylor, Sr.	\$3,000.00
Pending	WA Dept. of Ag: Jerry Buendel	\$4,000.00
Pending	SWMA: Gene Robertson	\$3,000.00

**Filling Vacant Positions**

There are 5 positions to fill on the AMC. The three officers and two committee members.

Committee Chair	David Calix	NCR Corporation	2016
Vice-Chair	Richard Shipman	Rice Lake Weighing Systems, Inc.	2016
Secretary / Treasurer	Bill Callaway	Crompco	2016
Member	Richard Shipman	Rice Lake Weighing Systems, Inc.	2020
Member	Steven Grabski	Wal-Mart Stores, Inc.	2020
Member	Christopher Guay	Procter and Gamble, Co.	2020
Member	Mark Flint	ADM	2020
Member	Rebecca Richardson	Marc – IV Consulting	2020
Member	David Calix	NCR Corporation	2018
Member	Bill Callaway	Crompco	2018
Member	Robert Murnane, Jr.	Seraphin Test Measure	2018
Member	Paul A. Lewis, Sr.	Rice Lake Weighing Systems, Inc.	2019

**Old Business**

None.

**New Business**

Jason Glass of Kentucky has submitted an application for training funds totaling \$2,500. This money is to be used to conduct net content package training for 20 individuals. After some discussion this training request was unanimously approved by the committee.

Paul Lewis suggested that our meeting day and time be moved to Tuesday mornings at 7:00 am to avoid the problems that arise when the other sessions run late. After a short discussion it was decided to pass this suggestion on to the BOD for consideration.

Russ Vires has received a question from the Central region about funds to purchase a flag and stand for its meetings. At the last Central meeting a proper flag was not available. The question was whether the AMC can fund this type of request. After some discussion it was decided that the AMC can fund this type of request with limitations on cost. Russ will notify the requester to submit a fund application for consideration by the committee.

AMC promotion or coordination of training was discussed. There is interest in getting more actively involved in setting up the training as well as to promote the activities of the PDC. Training could be held at the conference meetings. David, Bill, and Richard will meet to discuss options prior to the next interim meeting.

**Adjournment**

With no further new business Chair Callaway adjourned the meeting at 9:30 pm

Respectfully submitted by,  
Mr. Richard Shipman,  
Secretary/Treasurer

**Individuals in Attendance**

- Mr. Richard Shipman, Rice Lake Weighing Systems
- Mr. Chris Guay, Proctor & Gamble
- AMr. Paul Lewis Sr., Rice Lake Weighing Systems
- Mr. Bob Murname, Seraphin
- Mr. Russel Vires, Mettler Toledo
- Mr. David Calix, NCR
- Mr. Bill Calloway, Crompco
- Mr. Henry Opperman, W&M Consulting
- Mr. Ralph Richter, NIST
- Ms. Rebecca Richardson, Marc-IV Consulting / National Biodiesel Board
- Mr. Richard Suiter, Richard Suiter Consulting LLC
- Mr. Mark Flint, ADM