

Minutes
NCWM Associate Member Committee
January 24, 2011
Dallas, Texas

CALL TO ORDER

Chairman Bob Murnane called the meeting to order at 5:01 P.M.

MINUTES

A copy of the July 2010 meeting minutes was distributed. These minutes were reviewed and a typo was reported in the Financial Condition section; the word "except" should be "accept". Steven Langford made a motion to approve the minutes with the change and Paul Lewis seconded. With no further discussion the minutes were approved.

FINANCIAL CONDITION

A copy of the financial report was distributed. Chairman Murnane reviewed the deposit / disbursements and reported a current balance of \$17,682.28 as of January 19, 2011. Bob Murnane made a motion to accept the Financial Report; the motion was seconded by Gordon Johnson; with no other discussion the Financial Report was accepted.

BOARD OF DIRECTORS REPORT

Gordon Johnson, the Associate Membership Representative on the NCWM Board of Directors gave a report regarding board activities:

- The Board of Directors has given an update on the "Online Position Forum" by Don Onwiler. Don reported that the process is on track for a spring launch with the roll out to the NCWM membership in May.
- The Board agreed to create a subcommittee on Packaging and Labeling (CPL) reporting to the L&R. CPL will follow roles and boundaries of other subcommittees. Tim Tyson appointed Chris Guay as the CPL sub committee chair.
- The Treasurer reported that the NCWM was audited and found to be in compliance and is in sound financial condition.
- VCAP – the next critical date is May 2011. This when all private label certificates must be submitted to the NTEP Administrator.
- The Board will be bringing to the attention of the membership the need for a position on the MAA's ability to accept manufacturers test data for the issuing of an OIML MAA Certificate. Gordon suggested that all interested members make sure they are present during the Boards Opening Hearing and be prepared to discuss and present their position and/or opinion.

Additional information on the Board of Directors topics can be found in the BoD Report to be published in Publication 16.

PROFESSIONAL DEVELOPMENT REPORT

Steven Grabski, the Associate Membership Representative on the PDC gave a report about the Committees activities.

Steven provided the members an update on the Certificate testing progress. A question was asked if this testing will replace the required state testing for registered service personnel. Steve reported that this was not the intention of this certificate system but suggest that this be mentioned as the system expands into other device types.

Steve also reported that there is a focus on the development of the training roles for the NCWM, NIST WMD and the PDC.

LAWS & REGULATIONS REPORT

Rob Underwood was not available to provide a report as the L&R Committee was meeting at the same time as the AMC.

AMC FUND DISBURSEMENT REPORT

Chairman Murnane informed the members that there were three requests for funding received. Of the three requested 2 were approved. The approved requests were:

- 1) NEWMA, and
- 2) Wisconsin Weights and Measures.
- 3) The request from American Samoa for travel reimbursement was denied.

FILLING VACANT POSITIONS

Three positions required action during this meeting.

The first was to nominate a name or names of individuals to fill a 5 year term vacated by Katherine Madaras. Pete O'Bryan was nominate and approved. Pete begins his 5 year term at the conclusion of the July 2011 NCWM Meeting.

The current Vice-chair (Chris Guay) requested that he remain as vice-chair for the next year because of additional responsibilities. The remaining two positions were for the Chair and Secretary position. Bob Murnane agreed to continue as Chair for the next year, first, and Darrell Flocken agreed to remain as the Secretary for the next year. A motion was made by Robert Murnane and seconded by Pete O'Bryan. The nominees were approved by a unanimous voice vote by all members present.

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

With no further new business Chairman Murnane adjourned the meeting at 5:54 pm

Respectfully submitted,
Darrell Flocken, Secretary, AMC

The following individuals were in attendance:

Darrell Flocken - Mettler Toledo
Steven Grabski - Wal-Mart Stores, Inc.
Stephen Langford - Cardinal Scale Manufacturing Co
Paul Lewis - Rice Lake Weighing Systems
Robert Murnane - Seraphin Test Measure
Pete O'Bryan - Foster Farms
Gordon Johnson – Gilbarco Inc.
Henry Oppermann – Weights and Measures Consulting
Jim Pettinato – FMC Technologies
Louis Straub – Fairbanks Scales, Inc.
Eli Perkins - Seraphin Test Measure
David Calix – NCR

Tom McGee – PMP Corp.

Rob Upright – Vishay

Richard Shipman – Rice Lake Weighing Systems