

**Associate Membership Committee (AMC)  
Agenda and Interim Meeting Minutes**

David Calix, Chair  
NCR

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**Table A  
Table of Contents**

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<b>Title of Content</b>	<b>Page</b>
<b>AGENDA</b> .....	<b>1</b>
<b>AMC DRAFT MEETING MINUTES</b> .....	<b>ERROR! BOOKMARK NOT DEFINED.</b>
Call to Order .....	<b>Error! Bookmark not defined.</b>
Meeting Minutes .....	<b>Error! Bookmark not defined.</b>
Financial Condition .....	<b>Error! Bookmark not defined.</b>
Board of Directors Report.....	<b>Error! Bookmark not defined.</b>
Professional Development Committee (PDC) Report .....	4
Laws and Regulations (L&R) Committee Report.....	4
AMC Fund Disbursement Report.....	4
Filling Vacant Positions.....	5
Old Business .....	5
New Business .....	5
Adjournment.....	5
Individuals in Attendance .....	5

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**Details of All Items**  
*(In order by Reference Key)*

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**AGENDA**

- I. Call to Order
- II. Approval of Meeting Minutes
- III. Financial Condition
- IV. NCWM Industry Representative Reports
  - (a) Board of Directors Report
  - (b) Professional Development Committee Report
  - (c) Laws and Regulations Committee Report
- V. AMC Fund Disbursement Requests
- VI. Filling Vacant Positions
- VII. Old Business
- VIII. New Business
- IX. Adjournment

**AMC Meeting Minutes**

**I. Call to order – 7:05 am**

**II. Minutes approved from previous meeting**

**III. Financial Condition**

Dave Calix commented that the applications that are coming into AMC are requesting more money than they are actually using.

Bob Murnane commented that the financial report is satisfactory and solves the problem we have had in previous meetings.

**IV. NCWM Industry Representatives Reports**

**a) Board of Directors Report – Chris Guay**

Gilles Vinet from Measurement Canada has retired and has been replaced by Carl Cotton on the NCWM Board.

**Regional Summaries**

**Central Update:**

Iowa still hoping metrology lab will be up and running soon.

Kansas looking at evening inspections (at an added cost to avoid disruption)

Michigan focusing on skimmers. Program has picked up more responsibility so Director is stretched thinner.

Missouri filed new renewable fuel standard (and FTC issued new regulation) in late December.

**Northeast Update:**

Northeast Annual Meeting: Hyatt Place May 16 – 19 in Portland, ME

Interim Meeting (TBD)

New Jersey – using WinWam for all state inspectors. Doing some reorganization...

Massachusetts – working on a Deputy Director position

New Hampshire - Looking to use “Unmanned” Weight Stations

New York – Looking for and finding skimmers.

**Southern Update:**

Texas -adopted rule effective 2018 that requires annual device inspections and raises fees

Tennessee – Working on getting lab running

West Virginia – 4 straight budget cuts. Hiring freeze, eliminating empty positions.

Florida – Shifting emphasis to price verification and net content inspections

Maryland – Metrology lab is now open.

**Western Update:**

Alaska – budget and travel constraints,

Arizona – W&Ms moving to be under Dept of Agriculture

Washington – web-based inspection system being implemented for RMFDs and small scales

Nevada – State Metrology lab received NIST certification

Western Weights & Measures Meeting Sept 11-15 in Honolulu Marriott Resort

**Other Organizations**

**NIST:**

Carol is retiring this spring. Applications are due January 22nd. Original posting in fall, but had to be re-issued due to a technical issue. Eleven people apparently applied.

Doing a Handbook 133 training course for USDA in 2016.

Expecting a flat budget for 2015/2016 FY year.

**OIML:**

Looking at a change in their certificate system

**Canada:**

New Annual Inspection requirements and contractors who perform them for Measurement Canada.

**Membership**

2159 total as of 2197 last year (807 associate membership vs 819 last year)

Webpage - Slight visual upgrade to NCWM website to make it look more open and cleaner..

**Future NCWM Meetings**

7/24 – 7/28/2016	Annual Meeting	Denver, CO
1/8 – 1/11/2017	Interim Meeting	San Antonio, TX
7/16 – 7/20/2017	Annual Meeting	Pittsburgh, PA

Industry Representatives to the Board

**AMC Position**

At Large Position-See below

**Other Actions**

Board is looking at review and update of Administrative Policies (doing a few each year)

FTC adopted 2 regulations in late 2015, one commented upon by PALS, one by FALS

NCWM intends to publish guidance documents, interpretations, recommended practice on website in location adjacent to Handbooks. Idea is that they will be visible to those looking at the Handbooks

Publication 15 and 16 publications formatting revised – comment?

Consultants representing other companies – will be asked who they represent.

New committee to modernize the Standards Development Process and how the NCWM does business

Electronic Voting Systems are being looked at by the Board with implementation as early as 2017 annual meeting.

NTEP applications are lowest point in recent memory.

**b) Professional Development Committee Report**

Nothing to Report

**c) Laws and Regulations Committee Report – Rebecca Richardson**

Open hearings were held on Monday at the Interim meeting. The committee will meet again for work session on Tuesday afternoon. Major issues include gallon equivalency as a method of sale for compressed and liquid natural gas; maximum pore size for low-flow diesel dispenser filters; maximum allowable water in underground storage tanks; animal bedding and mulch test procedures and methods of sale issues; identification of automatic

transmission fluid; and extension of the 1-psi vapor pressure exception. The committee will report its status recommendations for agenda items during the standing committee report on Wednesday, Jan. 13, 2016.

Discussion on membership in AMC and the direction of the PDC to prioritize training levels and exams in order to provide future direction for

**V. AMC Fund Disbursement Requests**

- Nevada – Discussion regarding sending a person to a training event versus a trainer to train a group. The application opens up a discussion regarding utilizing the training funds for individual training vs a group as well as for train the trainer training.
- Group to review by-laws to better define what the AMC's funds are to be utilized for in the future.

**VI. Filling Vacant Positions**

BOD – AMC nominates Chris Guay to continue to the BOD

**VII. Old Business**

None

**VIII. New Business**

Dave is going to move the meeting time. The group is going to look at future schedule to fit the meeting into a better spot.

Respectfully submitted by,  
Mr. Bill Calloway  
Secretary/Treasurer

**Attendees**

Mr. David Calix  
Mr. Bill Callaway  
Mr. Bob Murnane  
Mrs. Rebecca Richardson  
Mr. Chris Guay  
Mr. Don Onwiler  
Mr. Russell Vires  
Mr. Richard Shipment  
Mr. Bart Otool.  
Mr. Michael Roberson